AGENTIC COMMERCE FRAMEWORK®
ACF-11

30-DAY GOVERNANCE AUDIT

Assess the maturity of your agentic governance and build a 30-day action plan

LEVEL	Operational
DURATION	1 - 1.5 days
USE	Self-diagnostic / audit
TRACK	Toolkit

OBJECTIVE

Measure the maturity of your agentic governance across **8 domains**, prioritize actions and execute them over **30 days**. **Organizational scale 1→5 (CMMI)** · distinct from the **N0→N3** maturity of an individual agent (ACF-05).

1 GENERAL INFORMATION

ORGANIZATION

AUDIT LEAD

AUDIT DATE

SCOPE ASSESSED

AUDIT OBJECTIVE

2 AUDIT GRID · MATURITY ACROSS 8 DOMAINS

DOMAIN ASSESSED	KEY CRITERIA	MATURITY (1 TO 5)	EVIDENCE / COMMENT
Governance	Defined framework · clear roles & responsibilities	1 2 3 4 5	
Strategy & alignment	Strategic alignment · objectives per use case	1 2 3 4 5	
Data	Quality & availability · classification · GDPR	1 2 3 4 5	
Technology	Fit-for-purpose architecture · mastered tooling · resilience	1 2 3 4 5	
Security & compliance	Security controls · AI Act · risk management	1 2 3 4 5	
Oversight & control	Production monitoring · alerts · kill switch	1 2 3 4 5	
Skills & culture	Internal skills · training · responsible culture	1 2 3 4 5	
Performance & value	Defined KPIs · measured value · continuous improvement	1 2 3 4 5	

1 **Initial** · ad hoc 2 **Reactive** · loosely formalized 3 **Defined** · documented 4 **Managed** · measured & controlled
5 **Optimal** · optimized & innovative

Overall maturity level (average across the 8 domains): _____ / 5

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3 SCORE INTERPRETATION

AVERAGE SCORE	LEVEL	INTERPRETATION	RECOMMENDED ACTIONS
1.0 – 1.9	INITIAL	Governance is non-existent or very weak. High risk, insufficient control.	Lay the foundations: framework, roles, baseline policies, awareness.
2.0 – 2.9	REACTIVE	Effort underway but unstructured. Significant vulnerabilities.	Formalize key processes, document and strengthen controls.
3.0 – 3.9	DEFINED	Governance in place but improvable. Consistency to be enhanced.	Strengthen measurement, oversight and strategic alignment.
4.0 – 4.4	MANAGED	Robust and measured governance. Sound risk control.	Optimize effectiveness and value. Automate selected controls.
4.5 – 5.0	OPTIMAL	Benchmark governance. Continuous improvement culture.	Innovate, share best practices, pursue excellence.

4 RESULTS ANALYSIS

✓ **STRENGTHS IDENTIFIED**

⚠ **WEAKNESSES / MAJOR GAPS**

5 ACTION PRIORITIZATION

PRIORITY	DOMAIN CONCERNED	KEY ACTION	EFFORT (1-5)	IMPACT (1-5)
1				
2				
3				
4				
5				

EFFORT **1** a few hours, no budget · **2** a few days, in-house · **3** a few weeks, limited budget · **4** several months / external vendor · **5** multi-quarter program

IMPACT **1** cosmetic · **2** limited gain · **3** real gain on one key domain · **4** structural gain across multiple domains · **5** unlocks compliance / sovereignty

→ Prioritize High impact × Low effort (quick wins), then high-impact programs.

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6 30-DAY ACTION PLAN

WEEK	ACTIONS TO PERFORM	EXPECTED DELIVERABLE	OWNER
W1 · Analysis & scoping			
W2 · Design			
W3 · Implementation			
W4 · Control & adjustment			

7 SELF-REFLECTION QUESTIONS

What is the principal strength of our agentic governance?

What is the greatest uncontrolled risk?

Which decisions must be taken as a priority?

8 GENERAL RECOMMENDATIONS

- [ ] Define a clear, approved governance framework
- [ ] Appoint a governance lead (DDAO · Delegated Decision Agent Officer)
- [ ] Maintain a register of agents and their use cases
- [ ] Standardize data management and classification
- [ ] Strengthen security and compliance (DPO, DPIA)
- [ ] Deploy oversight and alerting tools
- [ ] Train and raise awareness across teams
- [ ] Measure performance and risk on a regular basis

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9 EXECUTIVE SUMMARY

MAIN CONCLUSIONS

TOP PRIORITIES (1 TO 5)

1.
2.
3.
4.
5.

EXPECTED BENEFITS

IMMEDIATE NEXT STEPS

10 AUDIT VALIDATION

AUDITOR	FUNCTION
DATE	SIGN-OFF

11 NEXT AUDIT

RECOMMENDED DATE

RECOMMENDED FREQUENCY

Quarterly · Semi-annual · Annual · Ad hoc

BEST PRACTICES

- ✓ Involve key stakeholders in the audit
- ✓ Rely on evidence, not impressions
- ✓ Assess each domain independently
- ✓ Prioritize high-impact actions

WATCH-OUTS

- ! Neglecting data quality
- ! Underestimating security and compliance
- ! Lacking visibility on agents in production
- ! An audit without a concrete action plan

What's next: roll out the actions in an **ACF-10 plan**, update the **ACF-13 Agent Mandate**, log decisions in the **ACF-09 register**, and re-measure sovereignty with **ACF-01**.

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